



## The Hands – On Clinical Workshops General Guidelines & Description

### Definition:

These clinical workshops simulate clinical OR (operation room) or ICU /Emergency Scenarios, which serve as basis to teach the different ultrasound guided blocks to our delegates. These workshops are **HANDS ON** with **ACTIVE** ultrasound scanning on models by the delegates. This definition is valid for all clinical workshops (adults, paediatrics, chronic pain and POCUS)

### Number of Workstations per Workshop:

4 Workstations with different scenarios/topics.  
One demonstrator with one US (ultrasound machine)  
One model per Workstation.

### Duration:

2 hours, with 30 min approximately per workstation

### Ultrasound – workshop ratio:

4 US with one model each per workshop  
(1 workshop covers 4 clinical scenarios/topics)

### Ultrasound – delegate ratio:

1 : 6 = max 6 pax per workstation / ideal for a total of 24 delegates

### Instructors:

There will be one instructor per workstation = 4 demonstrators per workshop

### Chairman – Workshop Leader:

There will be one Chairman/Workshop Leader per workshop [usually **NOT** active (=teaching) involved in the assigned Workshop], But mainly involved in coordination a WS flow

### Note:

For the MINI HANDS ON WS, there is only one demonstrator (instructor)

1 US Machine

No chair

An audience of up to 8 delegates for one hour training

### Material needed:

- With every US there must be one male or female model!
- Complete US equipment (battery loaded, working connection for power supply)
- Enough gel for all workshops, appropriate towels to clean the US-probe
- One stretcher or other comfortable surface and pillows for positioning the models for a duration of up to 3 hours for scanning them in different positions.
- Enough towels and blankets to cover the models.
- At least one pillow per stretcher / model.
- One bathing gown per model (for the time between the workshops, or the models are told to easily removable sport wear).



- Enough paper towels to clean the gel from the models for all workshops Per workstation (1 US, 1 Model, 1 stretcher):
- Water-soluble skin pen to paint on the models.
- 2 chairs per workstation (for instructor and for model between the sessions)

#### **Perfect set-up:**

See document «Clinical Workshop setup»

#### **Support from US companies is needed:**

At least 1 person per workshop present per US-Company (Sonosite, BK, GE, Mindray etc.) until the instructor feels comfortable with the US.

#### **Projection for presentations:**

**NOT** needed.

Each instructor can take her/his laptop to show in his group some anatomical details but in general there will not be a presentation for all delegates, although this can be modified – all team members need to communicate to each other.

#### **Responsible Persons on Site**

##### • **Program Coordinator:**

**Alain Delbos**, Chair of Scientific Committee - Cell Phone Number: +33 670795088

##### • **Scientific Committee:**

**Jose Aguirre**, Chair of Hands – On Clinical WS - Cell Phone Number: +41 76 331 11 48

• **PCO: MCO Congres Group – Viviane Barbarisi** - Cell Phone Number: +33 670069826

• **Congress Centre: Palais des Congrès de Paris** - 2 Place de la Porte Maillot - 75017 Paris

#### **Back – Up:**

A back-up of demonstrators is organized to possibly cover unplanned absences or to offer more scenarios for a high number of delegates.

#### **Who to inform in the case of problems?**

**To avoid delays and other problems, ALL information concerning:**

- Problems with models / ultrasounds
- Non-show by demonstrators
- Cancellation by demonstrators prior to the workshop
- Problem with rooms which cannot be solved prior to a workshop
- Problems with the number of candidates (Workshop is over-booked, need for more instructors etc)

Has to be shared with the following on behalf of ESRA:

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